

Notes from ACAG Meeting, Tuesday 12 November, CAA Office, Wellington

Present: Mike Groome, Mark Stretch, Qwilton Biel, Paul Drake, Derek Edwards, Chris Snelson, George Rogers, Rob Torenvlied

Apologies: Errol Burtenshaw, Mike Caldwell, Max Stevens, David Reynolds

- The meeting noted that Stu Julian has retired from ALPA and recognized his contribution to the efforts of ACAG.
- The most recent draft Terms of Reference document was reviewed clause by clause with a view to having a finalized position to deliver to CAA at the afternoon meeting. Specific items to be addressed with CAA were:
 - Section 2.2.5. Delete the entire final paragraph of this section. Whether ACAG decides to engage in the formal consultation process should be a matter for ACAG alone to decide on a case by case basis.
 - Section 3.4. It was agreed that reference to SLAET should be removed and that AEANZ should be approached to become the permanent representative of aircraft engineering on ACAG. Qwilton to facilitate this invitation within the next week as a matter of urgency. The composition of ACAG would therefore become:

1. Air NZ	(permanent)
2. Airways NZ	(permanent)
3. AIA	(permanent)
4. ALPA	(permanent)
5. NZ Aviation Federation	(permanent)
6. NZ Airports Association	(permanent)
7. Flying NZ	(permanent)
8. AOPA	(permanent)
9. AEANZ	(permanent)
10. Elected position	
11. Elected position	
12. Elected position	
 - Section 4.4. To be amended to read “The term of office for the three members elected at the ACAG Forum shall be three (3) years.”
- It was unanimously agreed that the Terms of Reference with these amendments be presented at the ACAG Forum for ratification by the aviation community.
- Derek Edwards flagged the escalation is use of Advisory Circulars as a tool for addressing identified issues and warned that we need to be vigilant of regulatory creep in this area.
- Mark Stretch reminded the meeting that consultation needs to have feedback to the contributors if it is going to be seen as valid. Some historic issues were still progressing in the system without the initiators or contributors knowing what if any notice has been taken of their input.
- George Rogers noted that perhaps some more tactical or intelligent distribution of issues could be achieved by CAA using their database. It was acknowledged that the notification service is functional but it requires subscription to receive updates. The example given was that if something is proposed that affects say gliders then the database should be used to send notification to anyone who shows as holding or having held a glider pilot licence.

- Paul Drake advised that the 2013 ACAG Forum is to be held on Thursday 12 December at the Wellington Airport Conference Centre starting at 1315. Business to be conducted is the ratification of the Terms of Reference plus the election for the 3 elected positions. It was requested that everyone provide a list of their e-mail databases to Paul Drake and Mike Groome so that a duplicate free e-mail out of notification can be arranged.