

**Subject:** Update on CAA Medical Certification

The purpose of this email is to update you on CAA steps regarding an online medical certification system. Some of you attended a meeting at the CAA on 10 April on this topic and the insight and input provided at this meeting has been invaluable. We continue to see the question of an online medical certification system as worthy of investigation as a matter of priority in order to determine whether it has the potential to reduce the costs involved in the certification process while, at the same time, improving access to the system and the quality of information recorded.

A project has been initiated to accurately define user requirements, research what applications are in use and available that may perform the function, and identify the efficiency gains that may be delivered.

Fully defining the user specification will involve consultation with members of the aviation community and Medical Examiners. Geoffrey Henderson, a Project Manager within the CAA, has been appointed Project Manager for this specific piece of work. He will be in touch with you directly in due course to seek your input.

Once this piece of work is complete the CAA's next steps will be influenced by the following factors:

- the availability or otherwise of off-the-shelf solutions to meet, either in whole or partially, the identified requirements;
- consideration of the desirability of integrating this work with the planned replacement of the existing CAA suite of Aviation Safety Management System business systems, which do not currently include online medical functionality, and associated timing of this wider body of work;
- completion of a business case providing a positive cost benefit with a return on investment over an acceptable period of time;
- approval and allocation of funding;
- alignment and possible integration with wider Government and Transport sector IT priorities and projects; and
- the fit with the Government ICT Strategic and Action plan to 2017.

Once user requirements are properly identified, a definitive project timetable that takes the above factors into account will be developed. This initial scoping work is scheduled for completion by 30 October 2013. The earliest possible implementation date remains as 30 June 2014 but that assumes identification and selection of a suitable off-the-shelf application, the decision to proceed independent of the wider business system replacement, a compelling business case and approval of funding.

The CAA acknowledges it has an obligation to do all it reasonably can to reduce the costs upon which the medical certification administration fee is based, while maintaining the integrity of New Zealand's aviation medical certification regime. In addition to the work around an online medical system, it is re-examining the allocation of costs between the public and private good components of the present charge. Any changes resulting from that process would be subject to government decision making and reflected in the outcomes of the proposed CAA funding review in mid to late 2015.

Kind Regards

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